

MINUTES
Board of Directors Meeting
Agency for Community Transit, Inc.
8:30 a.m., Thursday, December 9, 2021
1 Transit Way, Pontoon Beach, IL

I. Pledge of Allegiance

President Achenbach led the reciting of the Pledge of Allegiance.

II. Call to Order:

Achenbach called the meeting to order at 8:32 a.m.

DIRECTORS PRESENT: MARK R. ACHENBACH, RONALD L. JEDDA, JERRY J. KANE, & CHRISTINA M. WILEY

DIRECTORS ABSENT: PATRICK T. MCRAE

OTHERS PRESENT: STEVEN J. MORRISON, ACT; MICHELLE DOMER, ACT; JULIE REPP, ACT; DEBBIE BARRON, ACT; PENNY BROWN, ACT; MIRIAM BELL, ACT; AMANDA SMITH, ACT; JAMES S. SINCLAIR, LEGAL COUNSEL

II. Public Comment:

No public comments were presented.

III. Consideration of minutes of the November 11, 2021, meeting for inclusion in the official records of the Agency.

KANE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE NOVEMBER 11, 2021, MEETING MINUTES FOR INCLUSION IN THE OFFICIAL RECORDS.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

IV. FINANCIAL:

A. Monthly Financial Report: Review of the monthly financial records as of October 31, 2021.

JEDDA MADE THE MOTION, SECONDED BY KANE, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF October 31, 2021.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED

B. ACT-Specific payments and claims

Morrison presented the ACT- Specific payments and claims report.

KANE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE ACT SPECIFIC PAYMENTS AND CLAIMS.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED

C. KANE MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE FOLLOWING RESOLUTION:

21-32 AUTHORIZING REVISIONS TO THE AGENCY FOR COMMUNITY
TRANSIT 403(B) RETIREMENT PLAN INVESTMENT POLICY
STATEMENT

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED

V. **SERVICE MANAGEMENT:**

A. Executive Director's Report

Morrison presented the Executive Director's Report.

B. Compensation Survey Update

Debbie Barron, Director of Human Resources, provided an update on the CBIZ compensation survey.

C. KANE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE FOLLOWING RESOLUTION AS AMENDED, EXCLUDING SECTION 300:

21-33 AUTHORIZING MODIFICATIONS TO THE BASE EMPLOYEE RESOURCE MANUAL

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED

D. FY 2022 Meeting Schedule

KANE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE FY 2022 MEETING SCHEDULE SUBJECT TO AMENDMENT OF TIME CHANGE

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED

E. ACT Community Action Grants Program Update

Miriam Bell, Grants Coordinator, provided an update on the ACT Community Action Grants Program.

IV. **Other Business**

The next meeting is scheduled Thursday, January 13, 2022, at 1:30 p.m.

III. **Adjournment**

JEDDA MADE THE MOTION, SECONDED BY KANE, TO ADJOURN.

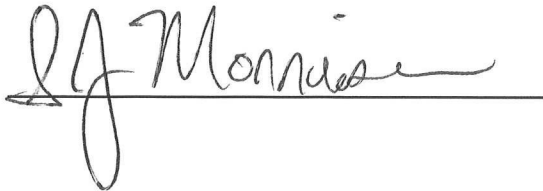
A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting was adjourned at 10:25 a.m.

Respectfully submitted.

A handwritten signature in cursive script, appearing to read "J. J. Monnise", is written over a horizontal line. The signature is fluid and stylized, with a large loop at the end.