

MINUTES
Board of Directors Meeting
Agency for Community Transit, Inc.
9:00 a.m., Friday, June 11, 2021
One Transit Way, Granite City, IL

I. Pledge of Allegiance

President Achenbach led the reciting of the Pledge of Allegiance.

II. Call to Order:

Mark Achenbach called the meeting to order at 9:00 a.m.

DIRECTORS PRESENT: MARK R. ACHENBACH; RONALD L. JEDDA; JERRY J. KANE; PATRICK T. MCRAE, AND CHRISTINA M. WILEY.

DIRECTORS ABSENT: NONE.

OTHERS PRESENT: MICHELLE DOMER, ACT; STEVEN J. MORRISON, ACT; SUMMER MOORE, ACT; DEBBIE BARRON, ACT; RHONDA WEBEL, ACT; AMANDA SMITH, ACT; JAMES S. SINCLAIR, LEGAL COUNSEL; AND KEVIN J. TEPEN, C.J. SCHLOSSER & COMPANY.

III. Public Comment:

No public comments were presented.

IV. Consideration of minutes of the May 14, 2021, meeting for inclusion in the official records of the Agency.

DIRECTOR KANE MADE THE MOTION, SECONDED BY DIRECTOR MCRAE, TO APPROVE OF THE MAY 14, 2021, MEETING MINUTES FOR INCLUSION IN THE OFFICIAL RECORDS.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

V. FINANCIAL:

A. Presentation of the FY2020 Audited Financial Statement: Kevin J. Tepen, C. J. Schlosser & Company, LLC

Kevin J. Tepen with C. J. Schlosser & Company, LLC presented the FY2020 Audited Financial Statement.

DIRECTOR JEDDA MADE THE MOTION, SECONDED BY DIRECTOR KANE, TO ACCEPT OF THE FY2020 AUDITED FINANCIAL STATEMENT FOR INCLUSION IN THE OFFICAL RECORDS.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VI. SERVICE MANAGEMENT:

A. Executive Director's Report

Steven J. Morrison presented the Executive Director's Report.

B. ACT Community Action Program

The ACT Board of Directors discussed the ACT Community Action Program.

C. ACT Employment Hiring Practices

Debbie Barron, Director of Human Resources, and Rhonda Webel, Human Resources Manager, presented the ACT Employment Hiring Practices.

Amanda Smith, Executive Projects Manager and DBE Liaison Officer, mentioned the Disadvantaged Business Enterprise program as it relates to the ACT Employment Hiring Practices.

D. DIRECTOR JEDDA MADE THE MOTION, SECONDED BY DIRECTOR WILEY, TO APPROVE OF THE FOLLOWING RESOLUTION:

21-14 AUTHORIZING COMPENSATION FOR ACT BOARD MEMBERS

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	ABSTAINED
PATRICK T. MCRAE	NAY
CHRISTINA M. WILEY	AYE

DIRECTOR KANE ABSTAINED. DIRECTOR MCRAE NAY. MOTION CARRIED.

E. DIRECTOR JEDDA MADE THE MOTION, SECONDED BY DIRECTOR KANE, TO APPROVE OF THE FOLLOWING RESOLUTION:

21-15 AUTHORIZING STAFF TO SOLICIT AND RETAIN A CONSULTANT FOR AN INDEPENDENT COMPENSATION SURVEY

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VII. Executive session to discuss personnel, salary, and discussion of executive session minutes from prior meetings.

DIRECTOR KANE MADE THE MOTION, SECONDED BY DIRECTOR JEDDA, TO GO INTO EXECUTIVE SESSION.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

DIRECTOR MCRAE MADE THE MOTION, SECONDED BY DIRECTOR JEDDA, TO RETURN TO OPEN SESSION.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

FOLLOWING THE CONCLUSION OF THE EXECUTIVE SESSION, THE MEETING RETURNED TO NON-EXECUTIVE SESSION UPON MOTION DULY MADE, SECONDED, AND UNANIMOUSLY APPROVED AND, THEREAFTER, DIRECTOR JEDDA MADE AN OMNIBUS MOTION, SECONDED BY DIRECTOR KANE, TO APPROVE OF THE FOLLOWING RESOLUTIONS:

F. 21-16 AUTHORIZING AN ADJUSTMENT TO HOURLY RATES OF FUELERS AND CLEANERS

G. 21-17 AUTHORIZING A SHORT-TERM SIGN-ON BONUS FOR DRIVERS, FUELERS, AND CLEANERS

H. 21-18 AUTHORIZING MODIFICATIONS TO THE AGENCY FOR COMMUNITY TRANSIT BASE EMPLOYEE RESOURCE MANUAL

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

I. Resolution 21-19 Authorizing the Release of Certain Executive Session Minutes

Legal Counsel suggested that a review of the Executive Session Minutes was not mandated by the Bylaws of the Agency and that after approval of Executive Session Minutes, they should be maintained in the records of the Agency in the same manner as other Board Meeting Minutes.

VIII. Other Business

The next meeting is scheduled Friday, July 9, 2021, at 9:00 a.m.

IX. Adjournment.

DIRECTOR KANE MADE THE MOTION, SECONDED BY DIRECTOR JEDDA, TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting was adjourned at 11:15 a.m.

Respectfully submitted.

