

MINUTES
Board of Directors Meeting
Agency for Community Transit, Inc.
8:30 a.m., Thursday, November 11, 2021
1 Transit Way, Pontoon Beach, IL

I. Pledge of Allegiance

President Achenbach led the reciting of the Pledge of Allegiance.

II. Call to Order:

Achenbach called the meeting to order at 8:30 a.m.

DIRECTORS PRESENT: MARK R. ACHENBACH, RONALD L. JEDDA, JERRY J. KANE, PATRICK T. MCRAE & CHRISTINA M. WILEY

DIRECTORS ABSENT: NONE

OTHERS PRESENT: MICHELLE DOMER, ACT; STEVEN J. MORRISON, ACT; JULIE REPP, ACT; DEBBIE BARRON, ACT; PENNY BROWN, ACT; MIRIAM BELL, ACT; AMANDA SMITH, ACT; JAMES S. SINCLAIR, LEGAL COUNSEL

- A. MCRAE MADE THE MOTION, SECONDED BY WILEY, TO APPROVE KANE AND JEDDA'S ADVANCE REQUEST TO ATTEND MEETING AND PARTICIPATE REMOTELY.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED

III. Public Comment:

No public comments were presented.

In honor of Veteran's Day, Morrison took a moment to thank all of the Veteran's who have served our country, and gave special recognition to those in attendance, Jerry Kane, Ron Jedda, and Mark Achenbach for their service.

IV. Consideration of minutes of the September 10, 2021, meeting for inclusion in the official records of the Agency.

MCCRAE MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE OCTOBER 14, 2021, MEETING MINUTES FOR INCLUSION IN THE OFFICIAL RECORDS.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

V. FINANCIAL:

- A. Monthly Financial Report: Review of the monthly financial records as of September 30, 2021.

JEDDA MADE THE MOTION, SECONDED BY KANE, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF SEPTEMBER 30, 2021.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED

- B. ACT-Specific payments and claims

Morrison presented the ACT- Specific payments and claims report.

MCRAE MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE ACT SPECIFIC PAYMENTS AND CLAIMS.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED

- C. ACT Investment Services Contract Update

Morrison provided an update on the ACT Investment Services Contract.

VI. SERVICE MANAGEMENT:

- A. Executive Director's Report

Morrison presented the Executive Director's Report.

- B. MCRAE MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE FOLLOWING RESOLUTION, SUBJECT TO CORRECTING THE PERCENTAGE INCREASE FROM 9.63% to 9.36%:

21-28 AUTHORIZING THE 2022 INSURANCE RENEWAL

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	ABSTAINED
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

KANE ABSTAINED. ALL AYES. NO NAYS. MOTION CARRIED

- C. ACT Community Action Grants Update

Miriam Bell, ACT Grants Coordinator, provided an update on the ACT Community Action Grants Program.

- D. Compensation Survey Update

Debbie Barron, Director of Human Resources, provided an update on the CBIZ compensation survey.

- E. COVID-19 Vaccination Policy

Morrison provided information on ACT's draft COVID-19 Vaccination and Testing Policy.

- F. KANE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE FOLLOWING RESOLUTION:

21-29 ESTABLISHING SALLY FERGUSON AND BILL HAINE MEMORIAL SCHOLARSHIP

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED

Kane left the meeting at 9:30 a.m.

- G. MCRAE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE FOLLOWING RESOLUTION:

21-30 AUTHORIZING AN AWARD OF CONTRACT FOR LIGHT-DUTY VEHICLE PARTS

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED

VII. Other Business

- A. WILEY MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE FOLLOWING RESOLUTION:

21-31 AUTHORIZING AN AWARD OF CONTRACT FOR UNIFORMS AND CLOTHING

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED

VIII. Adjournment

JEDDA MADE THE MOTION, SECONDED BY MCRAE, TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting was adjourned at 9:47 a.m.

Respectfully submitted.


