

MINUTES
Board of Directors Meeting
Agency for Community Transit, Inc.
9:00 a.m., Thursday, October 14, 2021
1 Transit Way, Pontoon Beach, IL

I. Pledge of Allegiance

President Achenbach led the reciting of the Pledge of Allegiance.

II. Call to Order:

Achenbach called the meeting to order at 8:30 a.m.

DIRECTORS PRESENT: MARK R. ACHENBACH, RONALD L. JEDDA, AND
 JERRY J. KANE, PATRICK T. MCRAE & CHRISTINA
 M. WILEY

DIRECTORS ABSENT: NONE

OTHERS PRESENT: MICHELLE DOMER, ACT; STEVEN J. MORRISON,
 ACT; JULIE REPP, ACT; DEBBIE BARRON, ACT;
 PENNY BROWN, ACT; MIRIAM BELL, RHONDA
 WEBEL, ACT; JAMES S. SINCLAIR, LEGAL
 COUNSEL

III. Public Comment:

No public comments were presented.

IV. Consideration of minutes of the September 10, 2021, meeting for inclusion in the official records of the Agency.

KANE MADE THE MOTION, SECONDED BY MCRAE, TO APPROVE THE SEPTEMBER 10, 2021, MEETING MINUTES FOR INCLUSION IN THE OFFICIAL RECORDS.

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| JERRY J. KANE | AYE |
| PATRICK T. MCRAE | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

V. FINANCIAL:

A. Monthly Financial Report: Review of the monthly financial records as of August 31, 2021.

KANE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF AUGUST 31, 2021.

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| JERRY J. KANE | AYE |
| PATRICK T. MCRAE | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED

B. ACT-Specific payments and claims

Morrison presented the ACT- Specific payments and claims report.

JEDDA MADE THE MOTION, SECONDED BY KANE, TO APPROVE THE ACT SPECIFIC PAYMENTS AND CLAIMS.

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| JERRY J. KANE | AYE |
| PATRICK T. MCRAE | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED

C. MCRAE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE FOLLOWING RESOLUTION SUBJECT TO LEGAL REVIEW:

21-26 AUTHORIZING CHANGES TO THE ACT COMMUNITY ACTION GRANTS PROGRAM

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| JERRY J. KANE | AYE |
| PATRICK T. MCRAE | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED

VI. **SERVICE MANAGEMENT:**

A. Executive Director's Report

Steven J. Morrison presented the Executive Director's Report.

Debbie Barron, Director of Human Resources, provided an update on the CBIZ compensation survey.

Steven J. Morrison presented information on the new Base Employee Resource Manual.

- B. KANE MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE FOLLOWING RESOLUTION SUBJECT TO LEGAL REVIEW:

21-27 AUTHORIZING AN AWARD OF CONTACT FOR CAFETERIA PLAN
ADMINISTRATION SERVICES

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| JERRY J. KANE | AYE |
| PATRICK T. MCRAE | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED

VII. Other Business

- A. Update on Uniform Contract

Penny Brown, Director of Grants and Procurement, presented an update on the Uniform Contract.

VIII. Adjournment

JEDDA MADE THE MOTION, SECONDED BY MCRAE, TO ADJOURN.

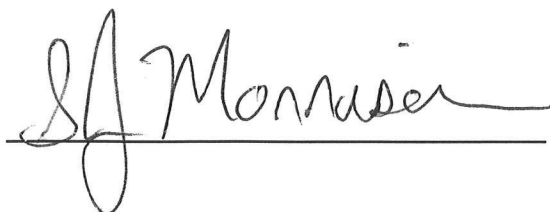
A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| JERRY J. KANE | AYE |
| PATRICK T. MCRAE | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting was adjourned at 9:47 a.m.

Respectfully submitted.



Steven J. Morrison