

**MINUTES**

**Board of Directors Meeting**

Agency for Community Transit, Inc.  
1:00 p.m. Thursday, December 12, 2024  
1 Transit Way, Pontoon Beach, IL

**I. Pledge of Allegiance**

President Achenbach led the reciting of the Pledge of Allegiance.

**II. Call to Order:**

President Achenbach called the meeting to order at 1:00 p.m.

DIRECTORS PRESENT: MARK R. ACHENBACH, RONALD L. JEDDA, LISA A. CIAMPOLI, DIANE S. COPPENS, PATRICK T. MCRAE, AND CHRISSY M. WILEY

DIRECTORS ABSENT: NONE

OTHERS PRESENT: STEVEN J. MORRISON, ACT; JULIE REPP, ACT; AMANDA SMITH, ACT; MICHELLE DOMER, ACT; MIRIAM BELL, ACT; PENNY BROWN, ACT; PHIL ROGGIO, ACT; DEBBIE BARRON, ACT; RICH CONKLIN, ACT; JAMES S. SINCLAIR, LEGAL COUNSEL

**III. Public Comment:**

No public comments were presented.

**IV. Consideration of the regular session minutes of the November 14, 2024 meeting for inclusion in the official records of the Agency.**

CIAMPOLI MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE NOVEMBER 14, 2024, REGULAR SESSION MEETING MINUTES FOR INCLUSION IN THE OFFICIAL RECORDS OF THE AGENCY.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**V. FINANCIAL:**

A. Monthly Financial Report: Review of the monthly financial records as of October 31, 2024.

COPPENS MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF OCTOBER 31, 2024.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
CHRISSEY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

B. ACT-Specific payments and claims

Morrison presented the ACT Specific payments and claims report.

CIAMPOLI MADE THE MOTION, SECONDED BY COPPENS, TO APPROVE THE ACT SPECIFIC PAYMENTS AND CLAIMS.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
CHRISSEY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

MCRAE ARRIVED TO MEETING AT 1:39 PM.

**VI. SERVICE MANAGEMENT:**

A. Executive Director's Report

Morrison presented the Executive Director's Report.

B. COPPENS MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE FOLLOWING RESOLUTION:

24-30 AUTHORIZING GRANT AWARDS (CY24-12) FOR THE ACT COMMUNITY ACTION GRANTS PROGRAM

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
PATRICK T. MCRAE	AYE
CHRISSEY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

C. APPROVING THE 2025 MEETING SCHEDULE

MCRAE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE FY 2025 MEETING SCHEDULE SUBJECT TO AMENDMENT OF MIDDLE OF THE YEAR TIME CHANGE

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
PATRICK T. MCRAE	AYE
CHRISSEY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VII. **Other Business**

No other business was discussed.

VIII. **Adjournment**

COPPENS MADE THE MOTION, SECONDED BY MCRAE TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
PATRICK T. MCRAE	AYE
CHRISSEY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting was adjourned at 1:52 p.m.

Respectfully submitted.

