

MINUTES
Board of Directors Meeting
Agency for Community Transit, Inc.
1:00 p.m., Thursday, November 14, 2024
1 Transit Way, Pontoon Beach, IL

I. Pledge of Allegiance

President Achenbach led the reciting of the Pledge of Allegiance.

II. Call to Order:

President Achenbach called the meeting to order at 1:00 p.m.

DIRECTORS PRESENT: MARK R. ACHENBACH, RONALD L. JEDDA, LISA A. CIAMPOLI, DIANE S. COPPENS, PATRICK T. MCRAE, AND CHRISSEY M. WILEY

DIRECTORS ABSENT: NONE

OTHERS PRESENT: SJ MORRISON, ACT; PHIL ROGGIO, ACT; JULIE REPP, ACT; MICHELLE DOMER, ACT; AMANDA SMITH, ACT; MIRIAM BELL, ACT; PENNY BROWN, ACT; DEBBIE BARRON, ACT; RICH CONKLIN, ACT; JAMES SINCLAIR, LEGAL COUNSEL,

III. Public Comment:

No public comments.

IV. Consideration of the regular session minutes of the October 17, 2024, meeting for inclusion in the official records of the Agency.

MCRAE MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE OCTOBER 17, 2024, REGULAR SESSION MEETING MINUTES, FOR INCLUSION IN THE OFFICIAL RECORDS OF THE AGENCY.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
RONALD L. JEDDA	AYE
PATRICK T. MCRAE	AYE
CHRISSEY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

V. FINANCIAL:

- A. Monthly Financial Report: Review of the monthly financial records as of September 30, 2024.

CIAMPOLI MADE THE MOTION, SECONDED BY MCRAE, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF September 30, 2024.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
RONALD L. JEDDA	AYE
PATRICK T. MCRAE	AYE
CHRISSEY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- B. ACT-Specific payments and claims.

MCRAE MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE ACT SPECIFIC PAYMENTS AND CLAIMS

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
RONALD L. JEDDA	AYE
PATRICK T. MCRAE	AYE
CHRISSEY M. WILEY	AYE

- C. MCRAE MADE THE MOTION, SECONDED BY COPPENS, TO APPROVE THE FOLLOWING RESOLUTION:

24-27 AUTHORIZING AN AWARD OF CONTRACT FOR 403(B) RETIREMENT PLAN CONSULTING SERVICES

A ROLL CALL FOLLOWED:

MARK R. ACHENBACH	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
RONALD L. JEDDA	AYE

PATRICK T. MCRAE AYE
CHRISSEY M. WILEY AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- D. COPPENS MADE THE MOTION, SECONDED BY MCRAE, TO APPROVE THE FOLLOWING RESOLUTION:

24-28 APPROVING THE 2025 ACT BASE EMPLOYEE WAGES AND BONUS STRATEGY

A ROLL CALL FOLLOWED:

MARK R. ACHENBACH AYE
LISA A. CIAMPOLI AYE
DIANE S. COPPENS AYE
RONALD L. JEDDA AYE
PATRICK T. MCRAE AYE
CHRISSEY M. WILEY AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VI. SERVICE MANAGEMENT:

- A. Executive Director's Report

SJ Morrison presented the Executive Director's Report.

- B. JEDDA MADE THE MOTION, SECONDED BY COPPENS, TO APPROVE THE FOLLOWING RESOLUTION:

24-29 AUTHORIZING MODIFICATIONS TO THE BASE EMPLOYEE RESOURCE MANUAL

A ROLL CALL FOLLOWED:

MARK R. ACHENBACH AYE
LISA A. CIAMPOLI AYE
DIANE S. COPPENS AYE
RONALD L. JEDDA AYE
PATRICK T. MCRAE AYE
CHRISSEY M. WILEY AYE

ALL AYES. NO NAYS. MOTION CARRIED.

ACT staff consulted CBIZ Compensation Services to adjust wage ranges and pay grades.

- C. MCRAE MADE THE MOTION, SECONDED BY CIAMPOLI, TO APPROVE THE FOLLOWING RESOLUTION:

24-30 AUTHORIZING GRANT AWARDS (CY24-11) FOR THE ACT COMMUNITY ACTION GRANTS PROGRAM

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
RONALD L. JEDDA	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- D. The board and staff discussed BWorks Community Bicycle Education Services.

VII. Other Business

Morrison shared that ACT staff has been participating in presentations and demos to learn more about the possibility of acquiring Board Agenda and FOIA Platform services.

VIII. Adjournment

COPPENS MADE THE MOTION, SECONDED BY JEDDA TO ADJOURN.

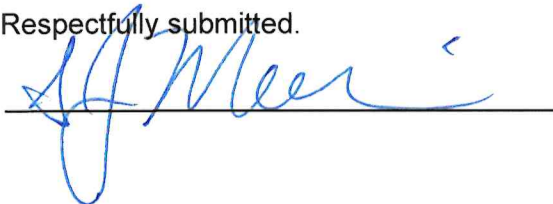
A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
RONALD L. JEDDA	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting was adjourned at 2:27 p.m.

Respectfully submitted.



A handwritten signature in blue ink, appearing to read "J. Meier", is written over a horizontal line.