

**MINUTES**  
**Board of Directors Meeting**  
Agency for Community Transit, Inc.  
11:30 a.m. Thursday, June 12, 2025  
1 Transit Way, Pontoon Beach, IL

**I. Pledge of Allegiance**

President Achenbach led the reciting of the Pledge of Allegiance.

**II. Call to Order:**

President Achenbach called the meeting to order at 11:30 a.m.

DIRECTORS PRESENT: MARK R. ACHENBACH, RONALD L. JEDDA, LISA A. CIAMPOLI, DIANE S. COPPENS, AND ANGELIA D. GOWER, PATRICK T. MCRAE, AND CHRISSY M. WILEY

DIRECTORS ABSENT: NONE

OTHERS PRESENT: STEVEN J. MORRISON, ACT; JULIE REPP, ACT; AMANDA SMITH, ACT; MICHELLE DOMER, ACT; MIRIAM BELL, ACT; PENNY BROWN, ACT; PHIL ROGGIO, ACT; DJ CLUBB, ACT; DEBBIE BARRON, ACT; NICK BINGHEIM, ACT; JOE MANGI, ACT; JAMES S. SINCLAIR, LEGAL COUNSEL; KEVIN TEPEN, CJ SCHLOSSER

**III. Public Comment:**

No public comments were presented.

**IV. Consideration of the regular session minutes of the May 8, 2025, meeting for inclusion in the official records of the Agency.**

COPPENS MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE MAY 8, 2025, REGULAR SESSION MEETING MINUTES FOR INCLUSION IN THE OFFICIAL RECORDS OF THE AGENCY.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
ANGELIA D. GOWER	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**V. FINANCIAL:**

- A. Monthly Financial Report: Review of the monthly financial records as of April 30, 2025.

GOWER MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF APRIL 30, 2025.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
ANGELIA D. GOWER	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- B. ACT-Specific payments and claims

Morrison presented the ACT Specific payments and claims report.

CIAMPOLI MADE THE MOTION, SECONDED BY GOWER, TO APPROVE THE ACT SPECIFIC PAYMENTS AND CLAIMS.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
ANGELIA D. GOWER	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

McRae arrived to meeting at 11:35 a.m.

Coppens arrived to meeting at 11:37 a.m.

- C. CJ Schlosser – ACT Audit Presentation

Kevin Tepen from CJ Schlosser presented the ACT Audit

- D. MCRAE MADE THE MOTION, SECONDED BY GOWER, TO APPROVE THE AUDIT

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE

LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
ANGELIA D. GOWER	AYE
PATRICK T. MCRAE	AYE

- E. CIAMPOLI MADE THE MOTION, SECONDED BY COPPENS TO APPROVE THE FOLLOWING RESOLUTION:

25-11 AUTHORIZING CHANGES TO THE ACT COMMUNITY ACTION GRANTS PROGRAM ENDOWMENT GOVERNING DOCUMENT

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
ANGELIA D. GOWER	AYE
PATRICK T. MCRAE	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Wiley arrived to meeting at 11:47 a.m.

## VI. **SERVICE MANAGEMENT:**

- A. Executive Director's Report

Morrison presented the Executive Director's Report.

- B. COPPENS MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE FOLLOWING RESOLUTION:

25-12 AUTHORIZING GRANT AWARDS (CY25-6) FOR THE ACT COMMUNITY ACTION GRANT AWARDS

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
ANGELIA D. GOWER	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- C. MCRAE MADE THE MOTION, SECONDED BY GOWER, TO APPROVE THE FOLLOWING RESOLUTION:

25-13 AUTHORIZING AN AWARD OF CONTRACT FOR ADMINISTRATIVE  
SUPPORT VEHICLE

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
ANGELIA D. GOWER	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- D. GOWER MADE THE MOTION, SECONDED BY CIAMPOLI, TO APPROVE THE  
FOLLOWING RESOLUTION AS AMENDED:

25-14 AUTHORIZING CHANGES TO ACT TRAVEL REIMBURSEMENT  
GUIDELINES

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
ANGELIA D. GOWER	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**VII. Other Business**

- A. DISCUSS EXECUTIVE DIRECTOR'S SPECIFIC GOALS FOR 2025

The board discussed the Executive Director's goals for 2025.

Jedda left the meeting at 12:50 p.m.

COPPENS MADE THE MOTION, SECONDED BY MCRAE TO APPROVE  
EXECUTIVE DIRECTOR GOALS AS WRITTEN AND ADOPTED AN EXECUTIVE  
DIRECTOR EVALUATION STRATEGY

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
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LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
ANGELIA D. GOWER	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**VIII. Adjournment**

COPPENS MADE THE MOTION, SECONDED BY GOWER TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
LISA A. CIAMPOLI	AYE
DIANE S. COPPENS	AYE
ANGELIA D. GOWER	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting was adjourned at 1:15 p.m.

Respectfully submitted.

