

**MINUTES**  
**Board of Directors Meeting**  
Agency for Community Transit, Inc.  
2:00 PM, Friday, March 12, 2021  
One Transit Way, Granite City, IL

**I. Pledge of Allegiance**

President Achenbach led the reciting of the Pledge of Allegiance.

**II. Call to Order:**

Mark Achenbach called the meeting to order at 2:00 p.m.

DIRECTORS PRESENT: MARK R. ACHENBACH; RONALD L. JEDDA; JERRY J. KANE; PATRICK T. MCRAE; AND CHRISTINA M. WILEY.

DIRECTORS ABSENT: NONE.

OTHERS PRESENT: MICHELLE DOMER, ACT; SJ MORRISON, ACT; SUMMER MOORE, ACT; AND JAMES S. SINCLAIR, LEGAL COUNSEL.

**III. Public Comment:**

No public comments were presented.

**IV. Board Members and Attorney Introductions**

**V. Consideration of minutes of the December 9, 2020, meeting, and February 12, 2021, special meeting, for inclusion in the official records of the Agency.**

DIRECTOR KANE MADE THE MOTION TO APPROVE OF THE DECEMBER 9, 2020, MEETING, FOR INCLUSION IN THE OFFICIAL RECORDS OF THE AGENCY, SECONDED BY DIRECTOR JEDDA.

A ROLL CALL VOTE FOLLOWED:

RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE
MARK R. ACHENBACH	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

DIRECTOR JEDDA MADE THE MOTION TO APPROVE OF THE FEBRUARY 12, 2021, SPECIAL MEETING, FOR INCLUSION IN THE OFFICIAL RECORDS OF THE AGENCY, SECONDED BY DIRECTOR KANE.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE

JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**VI. Financial:**

**A. Reserve Policy**

Michelle Domer presented the current account balances with a nine (9) month reserve.

Jedda suggested a six (6) month reserve.

Michelle Domer presented the six (6) month reserve balances. Staff will bring a policy to board for consideration.

**B. ACT Investment Policy**

Morrison suggested creating a request for proposal (RFP) for a broker to assist with investment services.

McRae stated a broker can shape the investment policy and provide liquidity based on the agency's needs.

**C. ACT Cash Flow Summary**

Michelle Domer presented a two-year cash flow summary by month and category.

**D. DIRECTOR MCRAE MADE THE MOTION, SECONDED BY DIRECTOR JEDDA, TO APPROVE THE FOLLOWING RESOLUTION:**

21-02 AUTHORIZING SIGNATORS FOR NEGOTIABLE INSTRUMENTS FOR THE AGENCY FOR COMMUNITY TRANSIT, INC.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**VII. Service Management:**

**A. ACT Employee Salary and Evaluation Program**

Morrison presented a draft employee salary and evaluation program as well as a merit-based bonus program.

B. Agency for Community Transit (ACT) Bylaws

- i. DIRECTOR JEDDA MADE THE MOTION, SECONDED BY DIRECTOR KANE, TO APPROVE THE FOLLOWING RESOLUTION:

21-03 AUTHORIZING AN AMENDMENT TO ACT BYLAWS, ARTICLE II, SECTION 3

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- ii. DIRECTOR JEDDA MADE THE MOTION, SECONDED BY DIRECTOR MCRAE, TO APPROVE THE FOLLOWING RESOLUTION:

21-04 AUTHORIZING AN AMENDMENT TO ACT BYLAWS, ARTICLE X

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- C. DIRECTOR JEDDA MADE THE MOTION TO MEET MONTHLY ON THE SECOND FRIDAY AT 9 AM WITH AN ANNUAL MEETING IN JUNE, SECONDED BY DIRECTOR WILEY.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- D. DIRECTOR KANE MADE THE MOTION, SECONDED BY DIRECTOR WILEY, TO APPROVE THE FOLLOWING RESOLUTION:

21-05 AUTHORIZING AN AWARD OF CONTRACT FOR MOWING SERVICES

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
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RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- E. DIRECTOR JEDDA MADE THE MOTION, SECONDED BY DIRECTOR KANE, TO APPROVE THE FOLLOWING RESOLUTION:

21-06 AUTHORIZING AN AWARD OF CONTRACTS FOR HEAVY-DUTY TRANSIT BUS PARTS

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**VIII. Executive session to discuss collective negotiating matters under (2) of the Open Meetings Act (5 ILCS 120/2(c))**

DIRECTOR JEDDA MADE THE MOTION, SECONDED BY DIRECTOR KANE, TO GO INTO EXECUTIVE SESSION.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

DIRECTOR JEDDA MADE THE MOTION, SECONDED BY DIRECTOR KANE, TO RETURN TO OPEN SESSION.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**IX. Other Business:**

Morrison suggested honoring Sally Ferguson with a tree and bench for her years of service on the board. The board concurred with that recommendation.

**X. Adjournment**

DIRECTOR MCRAE MADE THE MOTION, SECONDED BY DIRECTOR WILEY, TO ADJOURN.

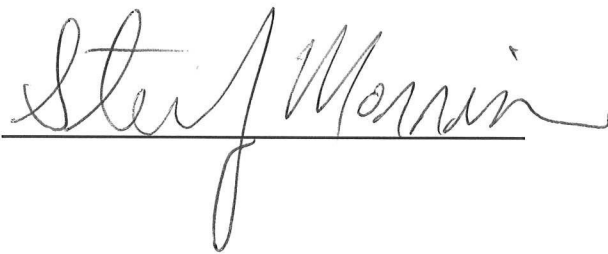
A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
JERRY J. KANE	AYE
PATRICK T. MCRAE	AYE
CHRISTINA M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting was adjourned at 4:45 p.m.

Respectfully submitted.

A handwritten signature in cursive script, reading "Stef Morrison", is written over a horizontal line.

